

**PERSONAL STATEMENT.** Please indicate the ways in which your experience, skills developed and potential, fit the post for which you have applied, and include a brief statement of your educational philosophy. Please ensure that you relate this to the job description and person specification. (Continue on a separate sheet if necessary.)

**References**

It is the Schools practice to take up references when applicants are invited for an interview. Please give the name and address of two referees from whom the school may seek information regarding your suitability for employment. If you are currently employed, one of the referees must be your current employer (see guidance notes). Otherwise it must be your most recent employer.

Please note that, in addition to your two nominated referees, any number of previous employers may be contacted in relation to your employment history as part of the vetting process (this includes vetting of internal applicants). Checks will also be made on referees and their relationship to you. Family, ex/current partner, close friends are generally not acceptable referees.

Name:	Name:
Address:	Address:
Tel no (incl area code):	Tel no (incl area code):
Fax:	Fax:
e-mail:	e-mail:
Job title:	Job title:
Relationship to you:	Relationship to you:

**8 - Declaration**

I declare that the information contained in every section of this application is correct and understand that any false or misleading information may make this application void. If employment has begun, I may be dismissed without notice and may be prosecuted under the Theft Act.

Full Name: .....

Signature: ..... Date: .....

**Personal Details:**

All sections of the form must be completed to the best of knowledge. Use a black pen and BLOCK CAPITALS

<b>Job reference no:</b>	<b>Applicant no:</b> (for office use only)
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Title: (Please tick)	Mr	Mrs	Miss	Ms	Dr	Other
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Name:

Surname:

Other names or surnames previously known by, whether formally or informally. If offered a post, original evidence of identity and name changes will be required:

Address:

Post code:

Telephone numbers (incl. Area code):	Home:	Mobile:
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Mobile:	Other:
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e-mail address:

Date of birth: (applicants must be aged over 16 when they commence employment):	/	/	Age:
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Position applied for:	Gender (Please circle) Male / Female
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UK Driving Licence held: (Please circle) Full / Provisional	Number of points currently on License:
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National Insurance No:

DfES Number:

**Present Post** (Full details required if your present post is within teaching)

Date Com-menced	Name of Employer/School (with telephone number) (if your present post is not in teaching please then describe your work)	Type of School	Ages Taught	Number on Roll	Incentive Al-lowance/ School Group - (Head/ Deputies only)	Full/Part-Time (Please state % of week) or Supply	Responsibili-ties

**Education (in Chronological Order From Age 16)**

Full record of Secondary Schools, colleges or universities attended	Full (F) or Part Time (P)	From	To	Exams passed & qualifications gained, including subjects, grades, class or division

**Experience (Particulars During School Training)**

Name of School and Local Education Authority	Type of School	Age of Childrent taught	Number on Roll	Did you have responsibility for a class or tutor group? If so please describe

**Training (In-service Studies)**

Course	Duration of course	Date

**Teaching Experience** (After Qualification, in chronological order)

Dates		Name of School and Local Education Authority	Type of School	Year Group of Children Taught	Number on Roll	Responsibility Points	Full/Part-Time (Please state % of week) or Supply	Special Responsibilities
From	To							

**Previous Employment Full record and other experience** (Non-teaching or unqualified teaching service) Please state if full or part-time, voluntary or paid (if part-time state percentage of the week). All experience is valued and should be fully recorded. Please indicate if any previous employer, voluntary group involved with has closed down. Any dismissal or redundancy must be clearly stated.

Dates		Position Held (if any)	Employer or Organisation	Nature & brief summary of experience
From	To			

**Gaps in employment.** Please indicate and explain any gaps since first leaving secondary education. Continue on a separate sheet if necessary.

Dates from	Date to	Reason for gap